BIGGIN PARISH COUNCIL

Biggin, Sherburn in Elmet, North Yorkshire, LS25 6HJ

# BUSINESS MEETING

1. Apologies for absence

Cllr Anderson. No members of the public present.

In attendance: Cllr Hartley, Cllr Duncan, Cllr Kaiper-Holmes, Cllr Lamb, District Cllr Musgrave. Clerk, Mrs Ashton.

1. Open Forum for members of the public (limited to 15 minutes)

No members of the public present.

1. Declarations of Interest

None

1. Minutes of the last meeting held on Wednesday 16th October 2019

Cllr Kaiper-Holmes proposed the meeting, Cllr Lamb seconded the minutes.

1. Planning
	1. CIL/Sec 106 Funding from new builds at Meadows Edge

District Cllr Musgrave in attendance to explain that the S106 agreement has been changed to reflect “in lieu of a monetary payment for the Recreational Open Space”. This figure has been agreed at the December Planning Committee of £5,450. **ACTION:** Clerk to contact Carol Baker, S106/CIL Co-ordinator to discuss the criteria of spending the funds and any time constraints on the monies once it is with the Parish Council bank account. Cllrs to investigate possible ideas for spend. District Cllr Musgrave left the meeting.

1. Community Safety – Response from the Highways Dept – Cllr Hartley

Cllr Musgrave explained the process for reducing the speed limit in the village and is going to provide a contact to the Clerk to arrange a site visit. **ACTION:** Clerk to contact Highways Dept at Northallerton, NYCC to request site visit and observations of the village. Cllr Hartley to lead on this.

1. Finance – Precept budgeting 2020/21

Two invoices to pay, £136.00 to M Potts for Grass Cutting and £151.20 to CHBT for Annual Support Costs. RFO provided a spreadsheet for the financial year 2019/2020 with predictions of spend and income to 31 March 2020. All Cllrs agreed in principal to increase the Council Tax Precept from £1396.39 to £1,450, an increase of £53.61, proportionally less than £1 per household. Cllr Hartley to propose the increase and Cllr Kaiper-Holmes to second this. Unanimous vote took place. **ACTION:** Clerk to send completed Precept requirement for 2020/2021 to Tammy Fox, Taxation Leader, SDC now confirmed.

1. Community Engagement

No business raised.

1. Correspondence
2. Two Residents complained and raised concerns over portakabin on the verge on the corner of Oxmoor Lane/Little Fenton Ln. Cllr Lamb brought an email demonstrating that the owners responsible for the site of the portakabin, Mr O’Donnell explained in his email that the portakabin was temporary and would be removed within 4 weeks (email dated 10 July 2019). **ACTION:** Clerk to speak to the O’Donnells to ask them re the situation and to ask when the portakabin will be removed. Clerk to request removal by 15 February 2020. PC to report to NYCC, Highways Dept, Area 7 if this has not happened.
3. AOB
4. Date of next meeting – Wednesday 1st April 2020 (need to agree date of AGM, either Wednesday 6th or Wednesday 13th May, 2020). All Cllrs to confirm attendance at AGM in May. Cllr Kaiper-Holmes, Cllr Duncan and Cllr Lamb can do both these dates. Cllr Hartley and Cllr Anderson to confirm.