

BIGGIN PARISH COUNCIL

Biggin, Sherburn in Elmet, North Yorkshire, LS25 6HJ

Minutes of the Ordinary Council Meeting of Biggin Parish Council held at The Cream Room, Eversley Park Centre, Low Street, Sherburn in Elmet, LS25 6BA held on Wednesday 4th December 2024.

The meeting opened at 6.02pm

Present: Cllr N Kaiper-Holmes (Chairman), Cllr R Anderson, Cllr V Earle, Cllr C Hartley Cllr J Lamb and Georgina Ashton, Clerk to the Council. 20 members of the public present and NYC Cllr Andrew Lee, 2 Police Officers.

Minutes of Meeting

25/54 To receive and consider apologies for absence

Cllr Lee has provided his apologies in advance of the meeting. The Chairman wished to provide a Vote of thanks to the Clerk for all her hard work and unpaid hours spent on the additional workload created by the planning applications and unauthorised traveller site in the parish.

25/55 To receive any Declarations of Interest from Members

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Biggin Parish Council for Members and by the Localism Act 2011.

None received.

25/56 Public Participation Period

The Clerk provided an overview of the 2 planning applications and an update on the situation with regard to the Temporary Stop Notice at Bridge House, Biggin. This is imposed until 31 December 2024. Questions were raised as to what happens next once this enforcement notice expires. It was agreed that this would be raised at the meeting with NYC officers and the PC on Monday 9th December.

The Clerk talked through the plethora of documents that have been created, including a collated document of all the key documents on the portal (for the main application ZG2024/1067/FULM) and a research paper written referring to policy and similar traveller site applications across the district and county area. The GTAA (Gypsy Traveller Accommodation Assessment) 2018 states that there are 46 authorised pitches across the whole of the Selby area and the largest site is only 12 pitches (Old Great North Road site at Newthorpe with Huddleston). Discussion over the latest update from the Highways Engineer, reported that the applicant has been written to, to reduce the hedge height to 1m to increase the visibility splays, to reduce the stone pillar height to <1m and add reflective material to the outside and to unlock the gates as a permanent egress from the site and remove the caravans from the hard standing directly behind the gates. No details were provided as to the length of time that the applicant has been afforded. This does still not meet the conditions 03 and 04 from the COU consent and the Clerk will respond to the Highways Engineer in due course.

25/57 County Cllr report – update from Cllr Lee

Cllr Lee has agreed to attend the meeting Monday 9th December 2024 at 10am, with NYC Council Officers.

PCSO Hannah Price 4532, PC Richard Wood: Two Police Officers present reported on the site:

Police statutory consultee comments were read out. 7 crimes and 7 anti-social behaviours have been recorded in the last 12 months, all relating to this site. Designing out crime is critical to planning development and the officer i/c has written to Ryan King, Planning Officer: PC Richard Ball, Designing Out Crime Prevention Officer. Reminder that this is why everything needs reporting. Crimestoppers, 101, Police website – it will certainly build a bigger picture. Can “log” retrospective incidents on the police portal (online reporting is a little confusing, if you think the question is n/a, then do write that in). Can look up the NY Police website, a project called Operation Snap – vehicle crime and driving offences.



25/58 To approve the Minutes of the last meeting held on Wednesday 13th November 2024.

Resolution: to accept and approve the minutes of the ordinary council meeting held on Wednesday 13th November 2024. Unanimous.

25/59 Planning

a. To consider any live planning applications in the Parish – none other than those listed and commented upon below:

b. ZG2024/1187/FUL – single storey extension to caravan site reception

Objection agreed as discussed in the meeting, salient points to be created by the Clerk and submitted using delegated powers (agreement on email).

Resolution: to approve the statutory consultee comments for objection on the above application for ZG2024/1187/FUL.

c. ZG2024/1067/FULM – full planning application for mixed use of land to transit traveller site and ancillary tourism

Resolution: to agree and approve the circulated communications to both the Environment Agency and Selby Internal Drainage Board in respect of the main planning application ZG2024/1067/FULM

Resolution: to approve that Cllrs Anderson, Earle and the Clerk attend a meeting with the MPs office in support any objection he may submit

Resolution: to approve the instruction of MAB Ecology and other associated professionals as agreed on email by the Council.

Resolution; to instruct delegated powers to the Clerk to source suitable quotations for the instruction of a Highways Engineer and Flood Risk professional to respond to the planning application

Resolution: to provide bank details for Biggin Parish Council to those residents who are prepared to provide financial support by way of a loan to cover the costs of the solicitors' fees in the short term (3 ½ months).

Resolution: to approve the objection comments for the PCs response to the main application ZG2024/1067FULM as per the reasons for refusal (2/12/24 – 10:28pm)

Resolution: to approve the comments as per the Research Paper and policy documentation including historic cases. Unanimous.

Resolution: to instruct Walker Morris to submit the planning comments for the application ZG2024/1067/FULM on behalf of Biggin Parish Council. Unanimous

Resolution: to approve the attendance of Cllrs Anderson, Earle, Hartley and Kaiper-Holmes with the Clerk and Cllr Lee at the meeting with NYC Officers on Monday 9th December 2024, 10AM at Selby Council Offices. Unanimous.

1. To note attendance at the Area Constituency Committee meeting on Friday 13th December 2024 at 10am, name of public speaker and comments to be submitted to the committee

Resolution: to approve Cllrs Anderson, Kaiper-Holmes, Hartley and the Clerk in the attendance. Unanimous.



- d. To receive an update on the breaches of conditions of the Temporary Stop Notice against Bridge House, Biggin – covered elsewhere on the agenda. In place until 31 December 2024. The owner was provided a weeks’ notice on Friday 22nd November to remove the grey prefab building from the site. This was removed on Tuesday 26th November from the site.
- a. To receive and consider feedback from the Planning Sub-committee, considering any next steps and future actions.
Covered in the open session. Dissolved the group into a resident’s group rather than a sub-committee that has to report back to the Parish Council.

25/60 RFO Finance Report

- a) Financial update from the Clerk, balance at bank – to 15th November 2024
Balance at bank on 15th November 2024 was £4,024.68.
- b) To approve and consider the Bank Reconciliation and any payments
EPC Committee - £16.50 for the hire of the room on 4/12/24

25/61 Community Safety and village projects

- a) Defibrillator report – defib pads have been ordered and fitted.
- b) Grass cutting – nothing to report.

25/62 Correspondence received and to note information exchange and representative reports

25/63 To note the date of the next meeting – Wednesday 29th January 2024

Chairman’s Signature: _____

Date: _____

The meeting closed at 7.21pm

