

# BIGGIN PARISH COUNCIL

BIGGIN, SHERBURN IN ELMET, NORTH YORKSHIRE, LS25 6HJ

c/o Clerk to Biggin PC

Georgina Ashton

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To all Councillors:

You are summoned to attend the ANNUAL Parish Council meeting of the Biggin Parish Council which will be held in the Village Hall at CHURCH FENTON, on Wednesday 26<sup>th</sup> May 2021 at 7pm

*Georgina Ashton*

*Parish Clerk*

## **BUSINESS AGENDA**

- (1) To elect the Chairman of the Council and to receive the Chairman's Declarations of Acceptance of Office
- (2) To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office
- (3) To receive Apologies for absence
- (4) To receive any Declarations of Interest from Members  
*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Biggin Parish Council for Members and by the Localism Act 2011.*
- (5) Public Participation Period
- (6) To approve the Minutes of the last meeting held on Wednesday 20<sup>th</sup> January 2021.
- (7) To retrospectively appoint an Internal Auditor for 2020-2021.
- (8) RFO Finance Report – to approve the bank reconciliation up to 15 May 2021.
- (9) To approve the Annual Accounts for 2020/2021
  - a. To approve Section 1 – Annual Governance Statement for 2020/2021 for Biggin Parish Council.
  - b. To approve Section 2 – Accounting Statements for 2020/2021 for Biggin Parish Council.
  - c. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015.
- (10) To review the Council Asset Register
- (11) Planning
  - a. S106 spend
- (12) Community Safety
- (13) Correspondence received
- (14) AOB – calendar of dates for 2021/2022
- (15) Date of next meeting – Wednesday 14<sup>th</sup> July 2021