

# BIGGIN PARISH COUNCIL

BIGGIN, SHERBURN IN ELMET, NORTH YORKSHIRE, LS25 6HJ

c/o Clerk to Biggin PC  
Georgina Ashton  
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To all Councillors:

You are summoned to attend the Ordinary Parish Council meeting of the Biggin Parish Council which will be held at The Old School House, Oxmoor Lane, Biggin, on Monday 27<sup>th</sup> June 2022 at 6pm.

*Georgina Ashton*

Parish Clerk  
Wednesday 22<sup>nd</sup> June 2022

## AGENDA

- (1) To receive Apologies for absence
- (2) To receive any Declarations of Interest from Members  
*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Biggin Parish Council for Members and by the Localism Act 2011.*
- (3) Public Participation Period
- (4) To approve the Minutes of the last meeting held on Wednesday 25<sup>th</sup> May 2022.
- (5) To consider the co-option of a Councillor into the vacant seat.
- (6) Finance
  - a) Update from RFO, balance at bank
  - b) To approve the Bank Reconciliation and any payments – including £60 internal audit fee.
  - c) To approve the Annual Accounts for 2021/2022
    - a. To approve Section 1 – Annual Governance Statement for 2021/2022 for Biggin Parish Council.
    - b. To approve Section 2 – Accounting Statements for 2021/2022 for Biggin Parish Council.
    - c. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 for the Audited Accounts for 2021/2022.
- (7) Date of next meeting – Wednesday 13<sup>th</sup> July 2022, 6.30pm at The Blacksmiths Arms